

BARTONVILLE WATER SUPPLY CORPORATION

PREAUTHORIZATION CREDIT CARD AGREEMENT POLICY

The Bartonville Water Supply Corporation Board of Directors hereby adopts the service of Automatic or Optional Payment of water bills by Credit Card.

Members or Customers choosing to participate in the Automatic Credit Card Service will continue to receive a monthly water bill, except "CRED CARD PD" will appear on the right portion of the bill.

Water bills will be mailed to all Members or Customers on or before the 24th of the month and bills are due on approximately the 8th of the following month. The automatic credit card payments will be applied to the Member's or Customer's credit card up to 3 working days prior to the due date and will be posted to the Member's or Customer's water account.

Members or Customers participating in this automatic credit card service will need to examine their monthly water bill prior to the billed amount being charged to their credit card as stated above. If the amount being billed is in question, the Member or Customer must contact the office to check questionable amounts prior to the billed amount being charged to their credit card as explained in paragraph 3 above.

Members or Customers requesting this service of automatic payment via credit card must complete the "Authorization Agreement for Preauthorized Credit Card Payments" form. This form must be on file in the office with an original signature. A new form must be filled out anytime changes are made. The forms may be obtained in the office during office hours or after hours you may print them off the internet by going to www.bartonvillewater.com, forms, credit card form, and print. **[Note that the validity of this form/agreement will expire concurrently with the expiration of the credit card and therefore must be kept current at all times by the participant.]**

A declined charge for any reason of a preauthorized credit card charge will result in Bartonville Water Supply Corporation mailing the member/customer the Corporation's standard red "Disconnect Notice". This red notice will state the amount due as well as the due date. To avoid disconnection of service and loss of this payment privilege, the stated amount due, which will include past penalties, \$25.00 service charge, etc. must be paid in full.

Members or Customers choosing to participate in the (One Time Only) payment by credit card service only need to fill out the back of the payment stub portion of the bill and return it to Bartonville Water Supply Corporation.

****Participants are encouraged to regularly review their credit card expiration dates, etc. to avoid a declined charge. Bartonville Water Supply Corporation will not assume responsibility for reminding participants of pending card expiration.***

Adopted September 14, 1995

Revised July 12, 1999

Revised June 11, 2001

For your convenience,
if you choose.

BARTONVILLE WATER SUPPLY CORPORATION

1911 East Jeter Rd. Bartonville, TX 76226 Phone (817) 430-3541 Fax (817) 430-3526

AUTHORIZATION AGREEMENT FOR PREAUTHORIZED CREDIT CARD PAYMENTS

I (we) hereby authorize Bartonville Water Supply Corporation to charge my regular monthly water bill to the Credit Card named below.

CHARGE TO: (Check One) VISA MC Personal Corporate

Card Verification Value: (Required)

(Last 3 digits found on back of card)

Expiration Date: (Required)

MONTH

YEAR

SIGNATURE (Required)

NAME ON CARD (Please Print)

NAME(S) _____

ACCOUNT NO _____

SERVICE ADDRESS: _____

BILLING ADDRESS: _____

(as it appears on credit card statement, for verification purposes)

HOME TELEPHONE _____

WORK TELEPHONE _____

*This authorization shall remain in full force and effect until card expiration or until Bartonville Water Supply Corporation has received **WRITTEN** notification from me (or either of us) of its termination. Notification must be made in such time and in such manner as to afford Bartonville Water Supply Corporation a reasonable opportunity to act on it.*

I hereby acknowledge that I have received, read, understand, and agree to abide by the terms of this agreement policy.

SIGNATURE: _____ Date: _____

Member / Customer

SIGNATURE: _____ Date: _____

BWSC Representative

Excel _____
Incode _____
PC Charge _____