

**Minutes of the Bartonville Water Supply Corporation
Board of Directors Meeting
Monday, November 15, 2004
Bartonville Water Supply Corporation Office
1911 East Jeter Road
Bartonville, Texas 76226**

1. Call to Order.

President Paulson called the meeting of the Board of Directors of Bartonville Water Supply Corporation to order at 7:09 p.m. on Monday, November 18, 2004 at the corporation office, 1911 East Jeter Road, Bartonville, Texas.

Directors in Attendance

Michael Paulson, President
Thomas Greaves, Vice-President
Larry Kaufman, Secretary-Treasurer
Bill Wilkinson

Directors Absent

Dale Mutschler
Lloyd Hanson
Scott Kilpatrick

Consultants in Attendance

Jennifer Drury, CPA
Wayne Ginn, PE

Staff in Attendance

Jim Leggieri, General Manager
Dawn Hicks, Administrative Assistant

2. Executive Session Concerning:

President Paulson announced at 7:09 pm. that the Board would convene in Executive Session concerning:

- a) All Matters Concerning the Broome Road Waterline Project, Pursuant to Government Code, Section 551.072.

The Board took no action and reconvened in open session at 7:12 pm.

3. Public Forum

No one was present.

4. Approve the Minutes of the October 18, 2004 Board Meeting.

Motion by Greaves and second by Wilkinson to accept the minutes of the October 18, 2004, Board meeting. Motion carried unanimously.

5. Approve the October 2004 Disbursements and Financial Reports.

Drury stated that BWSC did better than budget for this month. This is due to lower expenses and lower utilities. Beginning November 1, 2004, UTRWD dropped the price per 1,000 gallons to \$.57. Motion by Kaufman and second by Greaves to accept the Disbursements and Financial Report. Motion carried unanimously.

6. Discussion and Action on All Matters Regarding the Broom Road Waterline Project.

No action was taken.

7. Discussion and Action on All Matters Concerning the Preliminary Operating and Capital Budget for the Year 2005.

Drury stated that some revisions had been made since the last Board meeting. The multipliers have been adjusted for volumes over 100,000 gallons and the gallons sold were an average of 2003 and 2004 sales. Drury advised the Board that BWSC rates are still in line with the rates of other local utilities. Drury stated that the UTRWD cost for this year is \$225,000 and over three years it will increase to \$279,000. UTRWD is not certain of the average increase over the next two years.

Wilkinson requested further explanation in regard to the legal fees for 2004, to date only \$6,550 has billed but legal fees for 2003 show \$25,000 and 2005 show \$36,000. Drury stated that the legal fees for 2005 are derived from historical data and legal council for 2004 has been minimal to date. BWSC expects to have an increase in legal fees for 2005 due to the upcoming projects.

Drury stated that the Capital Projects timeline has been built using data from Ginn Inc. An analysis of actual membership growth and committed lots are at least a solid year, possibly two years behind projections in the masterplan. Kaufman clarified for the Board that the approval of the budget does not approve the Capital projects. Capital projects are reviewed and approved on an individual basis. Drury stated that this is just for information purposes.

Ginn outlined steps and expected timeline for Stargate project.

Motion by Kaufman and second by Wilkinson to approve the operating budget as presented with the base rate increase to \$27 and a water rate of \$2.41, with the revised multipliers. Motion carried unanimously.

8. Discussion and Action on All Matters Concerning the Bid to Pave the Office Parking Lot from Metro-Plex Underground.

Leggieri stated that this item was put on the agenda for Board approval. Metro-Plex Underground came in with the lowest bid of \$22,070.74, this bid includes the handicap parking area. Motion by Wilkinson and second by Greaves to award Metro-Plex Underground the contract contingent on Leggieri checking with the Town of Bartonville in regards to flood plain. Motion carried unanimously.

9. Discussion and Action on All Matters Concerning Acceptance of the Bid to Landscape the Office from Gregg Thompson Landscape.

Leggieri stated that this item was put on the agenda for Board approval. The barter idea suggested at the last Board meeting is not a viable option. Greg Thompson Landscape's bid is \$10,386. Motion by Greaves and second by Wilkinson to approve the landscaping and award the contract to Greg Thompson Landscaping. Motion carried unanimously.

1. 10. Staff Reports

Leggieri stated that operating the tanks within the 6-8 am and 3-8 pm ITU constraints is working well to date. Leggieri advised the Board that the testing is complete in regard to trihalomethane, lead, and copper.

Drury stated that Lantana has billed BWSC for debris buried by EM Construction and BWSC will hold retainage until this matter is resolved.

11. Engineers Report

No report given.

12. Review Future Agenda Items, Activities, Announcements, and Set Date for December Meeting and the time and date for the BWSC Christmas Party.

The Christmas Party will be held on December 15, 2004 at 7:00 p.m. at the Big League in Argyle. The next regular Board Meeting will be scheduled for December 20, 2004.

Motion by Greaves and second by Wilkinson to adjourn the meeting. Motion approved unanimously. The meeting adjourned at 8:17 p.m.

Recorded by Dawn Hicks, Administrative Assistant

Certified by Larry Kaufman, Secretary-Treasurer