

**Minutes of the Bartonville Water Supply Corporation
Board of Directors Meeting
Monday, February 21, 2005
Bartonville Water Supply Corporation Office
1911 East Jeter Road
Bartonville, Texas 76226**

1. Call to Order.

President Paulson called the meeting of the Board of Directors of Bartonville Water Supply Corporation to order at 7:04 p.m. on Monday, February 21, 2005 at the corporation office, 1911 East Jeter Road, Bartonville, Texas.

Directors in Attendance

Michael Paulson, President
Thomas Greaves, Vice-President
Larry Kaufman, Secretary-Treasurer
Bill Wilkinson
Lloyd Hanson
Dale Mutschler

Directors Absent

Scott Kilpatrick

Consultants in Attendance

Jennifer Drury, CPA
Wayne Ginn, PE

Others in Attendance

Paul Lipscomb, PE

Staff in Attendance

Jim Leggieri, General Manager

2. Executive Session Concerning:

President Paulson announced at 7:04 pm. that the Board would convene in Executive Session concerning:

- a) All Matters Concerning Entering into an Interlocal Cooperative Agreement with the Town of Bartonville for the Installation of Fire Hydrants in the Stonewood Estates Area, Pursuant to Government Code, Section 551.072
- b) All Matters Concerning Payment of Outstanding Lantana Invoices E.M. Construction Related to the Hilltop Water Line, Pursuant to Government Code, Section 551.072.

The Board took no action and reconvened in open session at 7:09 pm.

3. Public Forum

No one was present.

4. Approve the Minutes of the January 24, 2005 Board Meeting.

Wilkinson requested a change to the last page of the minutes regarding Mr. Lamel's position with the Town of Double Oak. Mr. Lamel is not on the Council, but is the Town of Double Oak's Treasurer. Motion by Greaves and second by Mutschler to accept the minutes of the January 24, 2005, Board meeting with the correction to Mr. Lamel's position. Motion carried unanimously.

5. Approve the January 2005 Disbursements and Financial Reports.

Drury gave a brief statement to the Board that at this time BWSC has fifteen (15) foreclosed properties and explained how the fees are calculated to include service reservation fees. Motion by Kaufman and second by Mutschler to accept the Disbursements and Financial Reports for January, 2005. Motion carried unanimously.

6. Discussion and Action on All Matters Concerning Upgrading BWSC's SCADA Radio System.

Leggieri explained to the Board that the letter from Joe Kotrla is his recommendation concerning the SCADA radio system upgrade. Motion by Greaves and second by Hanson to approve funding for the upgrade on the Remote Terminal Unit (RTU) firmware upgrade and the MDS Radio Firmware upgrades in the SCADA system at a cost of \$6,000.00 each contingent on staff approving the acquisition. Motion carried unanimously.

7. Presentation with Discussion and Action on All Matters Concerning Upgrade to the Chinn Chapel Pump Station.

Kaufman reviewed the Master Plan and asked the Board to consider drilling wells vs. buying additional water from UTRWD. The Board requested The Ginn Corporation to take a serious look at Chinn Chapel and any other well drilling sites that might be available. Ginn will review the Master Plan and the recommendations that have been made. Ginn will bring his recommendation back to the Board and at that time the Board can decide if amendments are needed.

8. Discussion and Action on All Matters Concerning the Review of Current and Proposed Bidding Procedure Policy.

Leggieri stated that Ronnie Phillips, Esq. has reviewed and revised the current bidding procedure with the removal of the phrase "when necessary." Motion by Wilkinson and second by Greaves to approve the written Bidding Procedure Policy for the corporation. Motion carried unanimously.

9. Discussion and Action on All Matters Concerning Approving Broome Rd. Waterline Project and Entering into an Interlocal Cooperative Agreement with the Town of Bartinville for the Installation of Fire Hydrants in the Stonewood Estates Area.

No Discussion. No Action.

10. Discussion and Action on All Matters Concerning Payment of Outstanding Lantana Invoices to E.M. Construction Related to the Hilltop Water Line.

No Discussion. No Action.

11. Discussion and Action on All Matters Pertaining to the Annual Meeting Including Setting the Date, Time, and Approval of the Official Notice, Proxy, and Agenda.

Motion by Hanson and second by Wilkinson to approve the Official Notice, Proxy, and Agenda for the Annual Meeting to be held at Cross Roads Bible Church on April 18, 2005. Motion carried unanimously.

12. Discuss and Action on All Matters Concerning the Final Approval of the West Oak Subdivision Plans.

Leggieri stated this subdivision is 16 lots, at the corner of Simmons and Kings Rd, in the Town of Double Oak. Plans have been submitted and the recommendations made by the staff have been incorporated according to the engineer on this project. Motion by Wilkinson and second by Hanson for final approval of West Oak subdivision plans. Motion carried unanimously.

13. Election of the Vice-President of the Board of Directors.

BWSC will publish in the March newsletter that the position currently held by Mr. Thomas Greaves will be open, as Mr. Greaves will not run for reelection at the Annual Meeting.

14. Discussion and all Matters Concerning Public Relations of the Corporation.

Kaufman requested that future publications and mail outs limit rate levels to the 60,000 gallon level and only Water Supply Corporations be included in any rate comparison. Rates for the high end customer are included in the membership packets and are also available upon request at the corporate office.

15. Staff Reports.

Kaufman reviewed with the Board the information he will present to the Town Council of Double Oak on Monday March 7, 2005.

16. Engineer's Report.

Ginn advised the Board that the plans for Stargate would be complete by next month's meeting and would be presented to the Board for approval before sending them to Austin.

17. Review of Future Agenda Items, Activities, and Set the Date for the March 2005 Meeting.

The next regular Board Meeting will be scheduled for March 21, 2005.

Motion by Kaufman and second by Greaves to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:56 p.m.

Recorded by Dawn Hicks, Administrative Assistant

Certified by Larry Kaufman, Secretary-Treasurer