

**Minutes of the Bartonville Water Supply Corporation
Board of Directors Meeting
Monday, June 7, 2004
Bartonville Water Supply Corporation Office
1911 East Jeter Road
Bartonville, Texas 76226**

1. Call to Order.

President Paulson called the meeting of the Board of Directors of Bartonville Water Supply Corporation to order at 7:04 p.m. on Monday, June 7, 2004 at the corporation office, 1911 East Jeter Road, Bartonville, Texas.

Directors in Attendance

Michael Paulson, President
Larry Kaufman, Secretary-Treasurer
Thomas Greaves, Vice-President
Dale Mutschler
Scott Kilpatrick
Bill Wilkinson

Directors Absent

Lloyd Hanson

Consultants in Attendance

Jennifer Drury, CPA
Wayne Ginn, PE
Ronnie Phillips, Esq.

Staff in Attendance

Jim Leggieri, General Manager
Marcy Gustafson, Administrative Assistant

Others in Attendance

Paul Lipscomb, P.E.

2. Executive Session Concerning:

Paulson announced at 7:04 p.m. that the Board would convene in Executive Session concerning:

- a) All Matters Concerning the R.O.W. for the Hilltop Rd. Waterline, Pursuant to Government Code, Section 551.072.
- b) All Matters Concerning the Securing of a 15' Waterline Easement / Willow Lake Estates / T. Rock Property, Bartonville, TX, Pursuant to government Code, Section 551.072.

The Board took no action and reconvened in Open Session at 7:13 p.m.

3. Public Forum

No one was present.

4. Approve the Minutes of the May 24, 2004 Board Meetings.

Motion by Kilpatrick and second by Wilkinson to accept the minutes of the May 24, 2004, Board meeting. Motion carried unanimously.

5. Approve the April 2004 and May 2004 Disbursements and Financial Reports.

Drury stated that the April cash flow figures were corrected since the equity-buy-in figures for March were added back in. Drury stated that during May BWSC was \$8,000 off from budget for the year. Drury stated that our current phone company, Birch, has offered a lower rate on long distance and internet service, if we extend the current two-year contract for another two years for a T-1 line. Drury stated that this would enable SCADA to be accessed faster from home, but further research is being done to ensure SCADA will still function properly. Motion by Kaufman and second by Mutschler to approve April 2004 and May 2004 disbursements and financial reports. Motion carried unanimously.

6. Discussion and Action on all Matters Concerning the Replacement of the Office Sign at 1911 E. Jeter Road, Bartonville, TX.

Paulson stated that he had requested this item to be placed on the agenda. Paulson stated that he had noticed the Bartonville Water sign in front of the office has paint peeling and had previously been knocked down. Paulson stated that this is the first thing our members notice when pulling up to the office. Kaufman stated that he thought the staff should decide on what needs to be done. Kaufman stated that the staff should research the options further and present to the Board for further review and action. No action.

7. Discussion and Action on All Matters Concerning Review of BWSC's Conflict of Interest Policy for Directors.

Drury stated that a copy of the current policy was included in the packets. Kaufman asked Ronnie Phillips, legal counsel, his recommendations. Phillips stated that from a legal standpoint the policy should be redrafted since there have been major decisions since the original draft. Phillips stated that with the permission from the Board he would redraft the policy and resubmit to the Board. No Action.

8. Discussion and Action on all Matters Concerning the R.O.W. for the Hilltop Road Waterline.

No discussion. No action.

9. Discussion and Action on All Matters Concerning the Securing of a 15' Waterline Easement / Willow Lake Estates / T. Rock Property, Bartonville, TX.

Motion by Kaufman and second by Mutschler to pursue the donation of the waterline easement on the T.Rock property, including survey of the land. Motion carried unanimously.

10. Staff Reports.

Greaves asked if the ITU problem had been taken care of. Drury stated that the bill has not been received yet and that only three of the stations have been put back on ITU and that all of the meters have been changed out.

Kaufman asked about the ten-year plan. Leggieri stated an addendum was added to the Master plan as miscellaneous lines. Kaufman stated that he thought the last ten-year plan was the current one being worked on. Kilpatrick suggested a list of all projects with the dates of when each project appeared on the Master Plan. Kaufman suggested that the staff keep a list on current projects currently being done. Kilpatrick suggested adding an additional sheet to the general manager report.

11. Engineers Reports

Wayne Ginn, P.E. stated that due to the weather, the soil borings have been rained out. Ginn stated that the first 500' of line has been laid and FM 407 has been bored. Ginn stated that they are currently investigating the cost for power to the Stargate site and CoServ has not responded with an estimate yet. Wilkinson asked how much three-phase power was needed for Stargate. Ginn stated that he was not sure and that the electrical engineer would know. Ginn stated that they are having to evaluate a lot of things with CoServ and that they are still in the preliminary stages. Ginn stated that they are still investigating how to get the line to the Stargate site since Stargate does not want a line going through their property. Ginn stated that a power line easement might be able to be obtained from Mr. Buck Monroe.

12. Review Future Agenda Items, Activities, Announcements, and Confirm July 13, 2004 as the Date for the July Meeting.

The date of July 13 was confirmed as the date for the July Board of Directors meeting.

13. Adjournment.

Motion by Kaufman and second by Mutschler to adjourn the meeting. Motion approved unanimously. The meeting adjourned at 7:47 p.m.

Recorded by Marcy Gustafson, Administrative Assistant

Certified by Larry Kaufman, Secretary-Treasurer