

**BARTONVILLE WATER SUPPLY CORPORATION  
MINUTES of the BOARD OF DIRECTORS MEETING  
MONDAY, JULY 20, 2009 AT 7:00 P.M.**

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**1. Call to Order**

Mr. Kaufman called the meeting of the Board of Directors of Bartonville Water Supply Corporation to order at 7:08 P.M. on Monday, July 20, 2009, at the Corporation office, 1911 East Jeter Road, Bartonville, Texas.

**Directors in Attendance:**

Larry Kaufman, President  
Patrick McDonald, Vice-President  
Lloyd Hanson, Secretary-Treasurer  
Gracie Egan  
Michael Paulson  
Bill Wilkinson  
David Moore

**Staff in Attendance:**

Jim Leggieri, General Manager  
Dawn Hicks, Office Manager

**Consultants in Attendance:**

Virginia Moore, Attorney  
Kerry Maroney, Professional Engineer

**Others in Attendance:**

Johnny Harris, UTRWD Representative  
Janet Aune, UTRWD Representative  
W. D. Ryburn, UTRWD Representative

**President Kaufman called the meeting to order at 7:08 p.m. and announced that they would move directly to agenda item 8.**

**8. Discussion and Action on a Presentation by the UTRWD Regarding Support for their Water Shed Protection Program**

Johnny Harris introduced himself and gave a brief review of his background and then introduced Janet Aune as the speaker for UTRWD to give an overview on the UTRWD Watershed Protection Project. Janet Aune explained to the Board that Bartonville Water Supply service area is in the UTRWD watershed and explained that the watershed is the area of land that water flows across, through, or under as it drains to a stream, river, or lake and then eventually to an ocean. Ms. Aune introduced the presenter for UTRWD Watershed Protection Program, Mr. David Ryburn. Mr. Ryburn gave an informative presentation and presented the Board of Directors with two signs for the corporation to display reminding members to protect the area watershed. No action taken.

**Kaufman announced that the Board would take a break at 7:50 P.M. The Board reconvened in regular session at 7:53 P.M.**

**Kaufman announced that the Board would go into Executive Session at 7:53 P.M. The Board reconvened into regular session at 8:22 P.M.**

**3. Public Forum for Non-Agenda Items**

No one present.

**4. Approve the Minutes of the June 15th, 2009 Board Meeting**

Motion by Paulson and second by Wilkinson to approve the minutes of the June 15<sup>th</sup>, 2009 Board Meeting.

4 – Ayes McDonald, Hanson, Paulson, Wilkinson

2 – Abstentions Egan and Moore

Motion approved

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**5. Approve the June 2009 Disbursements and Financial Reports**

Motion by Paulson and second by Hanson to approve the Disbursements and Financial Reports for June 2009. Paulson asks why other operating expense increased dramatically in June. Hicks explained that this increase includes the invoice for the 150 Orion transponders that the Board approved changing out in the last meeting. After discussion it was determined that this invoice should be under Repairs and Maintenance instead of Other Operating Expense. Hicks advised that she would move this invoice accordingly. Hanson advised the Board that he would work with staff to create a formal policy to set limits on Capital Items. He anticipated a presentation will be presented at the September Board Meeting. Hanson advised the Board that some changes were needed to the current layout for the In-Hance P&L and he recommends these changes be updated at the beginning of the year. Motion approved unanimously.

**6. Consulting Engineer's Report**

Maroney gave update on progress of the Stonewood Well, the pump and column piping has been set. Samples must be approved by TCEQ prior to well going live. Maroney advised that the Stargate site would be a good site for the elevated tank. Maroney reported that he has sent a request to TCEQ, to see if they would approve an adjustable frequency drive on the well. This would allow the water to be distributed directly into the 24" main and regulate the well's discharge pressure. He will advise the Board on their response. Maroney answered questions from the Board regarding the elevated tank.

**7. General Manager's Report to Include Possible Discussion on the Following Items:**

**a) Stonewood Well #2**

Leggieri shared pictures of the Stonewood Well that H2M had provided.

**b) Copper Canyon Road/Road Project**

Leggieri reported that the segment on Copper Canyon Rd and BWSC's work is contingent on the County obtaining easements.

**c) FM/Briar Hill/Justin Road**

Leggieri advised that the construction is moving forward.

**d) North Texas Ground Water Conservation Districts**

Leggieri gave an update on the North Texas Ground Water Districts and advised that he would like to recommend Virginia Moore as a candidate for one of the three director's positions that will be elected.

**e) Elevated Tank Site #2**

No discussion.

**f) TX DOT ROW Acquisition**

Leggieri detailed the actual amount of land that TXDOT is looking at for the roadway improvements.

**g) Update on Remote Read Meter Upgrade**

Leggieri advised that the staff has changed out 90 of the 150 Orion transponders and will be complete by next read date.

**9. Discussion and Action on all Matters Concerning BWSC's Line of Credit with NorthStar Bank**

Motion by Paulson and second by McDonald to accept the negotiation by staff and Virginia Moore regarding the Line of Credit with NorthStar Bank. Motion approved unanimously.

**10. Discussion and Action on all Matters Concerning Qualifications and Restrictions on Board Membership and Possible Modifications Related Thereto, Including Calling a Special Meeting of the Membership of the Corporation to Authorize Changing the Bylaws of the Corporation to Restrict Membership on the Board of Directors to Members of the Corporation Who Reside Within the CCN of the Corporation**

No action taken.

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**11. Discussion and Action on All Matters Concerning an Offer to Purchase BWSC's Out of Service 10,000 Gallon Hydro-pneumatic Steel Tank**

Leggieri advised the Board that Aqua Source has offered to purchase the out of service pressure tank at Copper Hill for the amount of \$1500. Hanson requested that they provide insurance certificate to protect the Corporation during the removal. Motion by Hanson and second by Paulson to direct staff to proceed with negotiating an offer to sell the out of service 10,000 hydro-pneumatic steel tank "as is" with the provisions that the purchaser provide proof of insurance protecting the Corporation upon removal. Motion approved unanimously.

**12. Discussion and Action on All Matters Concerning Eminent Domain – TXDOT FM 407**

Motion by McDonald and second by Paulson to direct staff to calculate cost of moving pipe lines, drilling new wells, and any other ancillary costs that will be involved due to the eminent domain claim by TXDOT and provide the Board with this information. Motion approved unanimously.

**13. Discussion and Action on All Matters Regarding the Drilling of Water Well at the Stargate Site**

Maroney advised the Board that the contract on Stonewood Well does give BWSC the option to use H2M to drill Stargate #1 without going through the bidding process. Motion by Paulson and second by Hanson that BWSC exercise the option with H2M for the second well pending BWSC's engineer's report of the successful completion of the Stonewood well. Motion approved unanimously.

**Kaufman announced that the Board would go back to Agenda Item #12**

**12. Discussion and Action on All Matters Concerning Eminent Domain – TXDOT FM 407**

Motion by McDonald and second by Egan in relation to the condemnation of land through eminent domain by TXDOT the Board authorizes staff to go ahead with permitting replacement wells for this location. Motion approved unanimously.

**14. Discussion and Action on All Matters Concerning Tuition for Dawn Hicks Fall Semester at NCTC**

No action taken.

**15. Discussion and Action on All Matters Concerning the Proposal from VirtualKeeper.com to Update BWSC's Site to Meet the Requirements of the I-Web Application**

Motion by Egan and second by Moore to approve the proposal from VirtualKeeper.com to update the BWSC's web site to meet the requirements of the I-Web Application at the proposed amount. Motion approved unanimously.

**16. Discussion and Action on All Matters Concerning the In-Hance 2009 Customer Conference**

No action taken.

**17. Review Future Agenda Items, Activities, and Announcements**

The next Board meeting is set for August 17<sup>th</sup>. Future Agenda Items should include capitalization and expense policy, StarGate, TXDOT, and be sure the General Manager's report listed as discussion and action.

**18. Adjournment**

Motion by Paulson and second by Egan to adjourn. Motion approved unanimously. Meeting adjourned at 9:41 P.M.

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TRANSCRIBED BY LEANNA SPENCER

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CERTIFIED BY LLOYD HANSON, SECRETARY-TREASURER