

**BARTONVILLE WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
MONDAY, March 22, 2010 AT 7:00 P.M.**

1. Call to Order

Mr. Kaufman called the meeting of the Board of Directors of Bartonville Water Supply Corporation to order at 7:00 P.M. on Monday, March 22nd, 2010, at the Corporation office, 1911 East Jeter Road, Bartonville, Texas.

Directors in Attendance:

Larry Kaufman, President
Patrick McDonald, Vice-President
Lloyd Hanson
Gracie Egan
Bill Wilkinson
David Moore
Michael Paulson

Staff in Attendance:

Jim Leggieri, General Manager

Consultants in Attendance:

Virginia Moore, Attorney

Others in Attendance:

Susan Crawford
Dan Tonn

2. Mr. Kaufman announced that the Board would go into Executive Session at 7:05P.M.

The Board Reconvened into Regular Session at 7:45 P.M.

3. Public Forum for Non-Agenda Items

Bill Wilkinson announced he would not be running for re-election. He also mentioned he knew of a good candidate in Double Oak, Susan Crawford. Susan Crawford introduced herself to the Board and gave some background on her qualifications and interest in running for the open Board position.

4. Approve the Minutes of the February 15th and 19th, 2010 Board Meeting

Motion by McDonald and Second by Paulson to Approve the Minutes of the February 15th, 2010 Board Meeting. Due to a tape malfunction the minutes for February 19th were unable to be transcribed accurately. Motion by Wilkinson to approve the minutes with a note added to the bottom of them that the attendees recalled the agenda items, but do not know who made and approved agenda items. Second by McDonald. Motion approved unanimously.

5. Approve the February 2010 Disbursements and Financial Report.

Motion by Paulson and Second by Wilkinson to Approve the 2010 Disbursements as Presented by Mr. Hanson. Motion approved unanimously.

6. Consulting Engineer's Report.

Discussed in General Manager's Report.

7. Discussion and Action on all Matters Regarding the General Manager's Report to Include Possible Discussion and Action on the Following Items:

- a) **Stonewood Well #2 – Repair Status / Report of Change of Order Execution, Bonds and Recordation.**
No Action Taken – Pulled pump and motor; it is currently being repaired or a new one located for replacement.
- b) **Copper Canyon Rd./Road Project/Widening**
No Action Taken – Project not proceeding; construction may be later this year.
- c) **FM/Briar Hill/Justin Road – In Progress**

BARTONVILLE WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
MONDAY, March 22, 2010 AT 7:00 P.M.

Preliminary agreement reached with Highland Village to provide water to mobile home customers while construction takes place. Potential change of soccer complex at Justin Road and Chin Chapel to be voted on in May elections.

- d) Elevated Tank Site #2 / Stargate Well – Including Status of Change Order, New Bonds and Recordation.**
No Action Taken
- e) TX DOT ROW Acquisition/Simmons Rd./FM 407 - Pending**
Potential need for ½ acre of our land under consideration again. Would need to relocate our 12” water line. No Action Taken
- f) Update on Remote Read Meter Upgrade – 450 Meters Replaced From Goal of 450 – In Progress**
No Action Taken
- g) 2010 Capital Project Improvements – In Progress**
No Action Taken
- h) Hawk Rd./Porter Rd. Water Line Loop – In Progress**
No Action Taken
- i) Orchid Hill Ln. / Chinn Chapel Rd. / Major Road and Drainage Improvements / Impact on BWSC Infrastructure and Course of Action.**
No Action Taken
- j) Exterior Painting of the Orchid Hill, Jernigan Rd., and Stonewood Ground Storage Tanks – In Progress**
No Action Taken

The Board went into Executive Session at 8:08 p.m. and came out of Executive Session at 8:22 p.m.

- 8. Discussion and Action on All Matters Concerning Acquisition of Hawk/Porter Rd. Water Line Easements.**
No Action Taken
- 9. Discussion and Action on Personnel/Matters.**
No Action Taken
- 10. Discussion and Action on the Status and Proposed Renewal of Lloyd Hanson’s Accounting Contract.**
Motion by McDonald and Second by Paulson to extend Hanson’s contract to April 30, 2010 at same rates & terms. Motion approved unanimously.
- 11. Discussion and Action on the Results of the Meeting of the Subcommittee to Review the Corporations Organizational Structure.**
Motion by McDonald and Second by Egan to Update the Organization Chart. Controller will Report to the General Manager. Motion approved unanimously.
- 12. Discussion and Action on All Matters Regarding Upgrading Office Computer Work Stations.**
Motion by Paulson and Second by D. Moore to approve Upgrading Office Computers and Work Stations. Motion approved unanimously.
- 13. Discussion and Action on All Matters Regarding the Presentation by AIA Insurance and the Renewal of Coverage for 2010-2011.**
The healthcare program is scheduled for renewal April 1, 2010. Current estimates indicate BWSC should renew its existing program but increase the deductible from \$1,000 to \$2,000. We will continue to provide reimbursement to the employees for the deductible and put it on the agenda for discussion in May. Liability and Workers’ Compensation coverages will remain the same. Motion by Paulson and second by McDonald to approve the healthcare with a \$2,000 deductible. Motion approved unanimously. Motion by McDonald and second by Moore to approve the liability and workers’ compensation coverage. Motion approved unanimously.
- 14. Discussion and Action on All Matters Concerning the Presentation by Dan Tonn C.P.A. and the Approval of the 2009 Annual Audit Report.**
Mr. Tonn provided a review of the audit to the Board indicating that the Corporation is in strong financial shape and well positioned to continue its capital improvement program. Motion by Paulson and second by Wilkinson to approve the Annual Audit Report as presented. Motion approved unanimously.

BARTONVILLE WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
MONDAY, March 22, 2010 AT 7:00 P.M.

15. Discussion and Action on All Matters Concerning the Orchid Hill Water Line/Road Project.

Motion by Moore and second by McDonald to approve \$15,000 to move the Orchid Hill water line. Motion approved unanimously.

16. Discussion and Action on All Matters Regarding the Purchase of Three (3) Field Service Vehicles.

Motion by Paulson and second by Egan to approve the purchase of three new field service vehicles. Motion approved with one nay vote.

17. Review Future Agenda Items, Activities and Announcements.

Items to consider for future agendas – Election of Officers, Review of Healthcare Deductible Reimbursement, Security Cameras, Water Line Easements, Elevated Tank, Hiring of Controller

18. Adjournment

Motion by McDonald and Second by Egan to Adjourn. Motion approved unanimously. Meeting Adjourned at 9:10 P.M.

TRANSCRIBED BY LLOYD HANSON

CERTIFIED BY MICHAEL PAULSON, SECRETARY-TREASURER